

CONSTRUCTION QUOTE

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From (Your Business)

Name: _____
Address: _____
Phone: _____
Email: _____

Prepared For (Client)

Name: _____
Address: _____
Phone: _____
Email: _____

Quote #: _____

Quote Date: _____

Valid Until: _____

Prepared By: _____

Description	Qty	Rate	Amount
<i>e.g. Demolition & site preparation</i>	<i>1</i>	<i>\$1,200.00</i>	
<i>e.g. Framing labor (per hour)</i>	<i>40</i>	<i>\$65.00</i>	
<i>e.g. Materials — lumber, fasteners, hardware</i>	<i>1</i>	<i>\$2,400.00</i>	
<i>e.g. Subcontractor — electrical rough-in</i>	<i>1</i>	<i>\$1,800.00</i>	

Subtotal

Tax (%)

TOTAL

Notes / Payment Instructions

Tip: Reference the contract or change-order number on each line item to avoid payment disputes on larger jobs.
