

GRAPHIC DESIGN QUOTE

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From (Your Business)

Name: _____
Address: _____
Phone: _____
Email: _____

Prepared For (Client)

Name: _____
Address: _____
Phone: _____
Email: _____

Quote #:

Quote Date:

Valid Until:

Prepared By:

Description	Qty	Rate	Amount
<i>e.g. Logo design — 3 initial concepts</i>	1	\$600.00	
<i>e.g. Brand style guide (colors, type, usage)</i>	1	\$400.00	
<i>e.g. Additional revision rounds</i>	2	\$75.00	

Subtotal _____

Tax (%) _____

TOTAL _____

Notes / Payment Instructions

Tip: State the number of revision rounds included — unlimited-revision projects are where design profit dies.

