MOVING INVOICE

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From (Your Business)

Name: _____

Address: _____

Phone: _____

Email: _____

Bill To (Client)

Name: _____

Address: _____

Phone: _____

Email: _____

Invoice #: _____

Invoice Date: _____

Due Date: _____

Payment Terms: Net 30

Description	Qty	Rate	Amount
e.g. Loading & unloading crew — 3 movers (per hour)	*5*	*$165.00*	
e.g. Truck & mileage (26 ft, incl. fuel)	*1*	*$180.00*	
e.g. Packing materials (boxes, wrap, tape)	*1*	*$95.00*	

Subtotal _____

Tax (%) _____

TOTAL _____

Notes / Payment Instructions

Tip: Note the start/end times and crew size on the invoice — hourly moving bills get disputed without them.

Prefer auto-calculated totals? Create this invoice free online at www.invoicepenguin.com — no sign-up required.