

PHOTOGRAPHY QUOTE

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From (Your Business)

Name: _____
Address: _____
Phone: _____
Email: _____

Prepared For (Client)

Name: _____
Address: _____
Phone: _____
Email: _____

Quote #:

Quote Date:

Valid Until:

Prepared By:

Description	Qty	Rate	Amount
<i>e.g. Event coverage (4 hours)</i>	1	\$800.00	
<i>e.g. Photo editing & retouching (50 images)</i>	1	\$300.00	
<i>e.g. Online gallery & digital delivery</i>	1	\$75.00	

Subtotal _____

Tax (%) _____

TOTAL _____

Notes / Payment Instructions

Tip: Spell out how many edited images are included and the delivery timeline — the two most common client disputes.

